

## REGISTRATION FORM

The information requested will be entered onto a computerised booking system and used to permit use of the facility and to monitor participation. This information will be stored securely, retained for a period of 12 months and then destroyed after this time. Please inform Academy Sport, in writing, if any changes occur to any of the information

### HIRER DETAILS (Please Complete in BLOCK CAPITAL letters)

<b>Name</b>			
<b>Address</b>			
<b>Postcode</b>			
<b>Telephone no(s)</b>	<b>t:</b>	<b>m:</b>	
<b>Gender</b>	Male	Female	
<b>Date of Birth</b>	/ /	<b>Age:</b>	
<b>Membership:</b>	New Member	Re-registration	

### ETHNICITY

What is your ethnic group? Choose one from the following sections and tick the appropriate box. Categories provided by the Home Office & CRE

<b>White</b>	British Irish Any other	<b>Chinese</b>	Chinese
<b>Mixed</b>	White & Black Caribbean White & Black African White & Asian Any other	<b>Asian or British Asian</b>	Indian Pakistani Bangladeshi Any other
<b>Black or Black British</b>	Caribbean African Any other	<b>Other Ethnic Group</b>	Please State: _____

### REFERRAL INFORMATION

<b>Please describe how you found out about this us?</b>	
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I understand that photographs, audio and visual recordings of the participant engaged in Academy Sport activities may be used for promotional or other materials, such as websites, local and national media. I hereby give irrevocable permission for this. I agree that I and the participant shall have no right to the recordings and all recordings belong to Academy Sport. Please tick

Hirer Name: \_\_\_\_\_  
(Please Print)

Hirer Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

### Office Use Only:

Date & Time application received:	Staff Initial:
Date processed:	Staff Initial:
Scuba Membership no:	
Membership Card no:	
Proof copied:	

All users of the sports facilities have to be registered members.

#### 1. Bookings, Payment & Cancellations

- 1.1. Bookings can be made in person and by phone
- 1.2 All bookings can be booked up to one week in advance
- 1.3 All bookings should be paid for at the time of booking
- 1.4 A full refund will be given for cancellations or changes made 24 hours or more prior to the booking start time
- 1.5 Cancellations or changes to booking must be made 24 hours or more prior to the booking start time
- 1.6 Academy Sport reserves the right to cancel bookings without notice at any time. However, we will attempt to give at least 24 hours notification

#### 2. Facilities & Equipment

- 2.1 Changing, shower and toilet facilities are provided for the users with the sports Centre. Also available for disabled users
- 2.2 Lockers are provided but all keys must be return after use of the facility
- 2.3 Academy Sport does hire out equipment, which is chargeable

#### 3. Users are required to:

- 3.1 Respect the booking in progress before yours; do not interfere with the current booking especially while play is in progress
- 3.2 Respect timings. You are expected to leave the area on time

3.3 Respect the facilities and use the litter bins provided. At the end of your session, please pick up all empty bottles etc and place them in the litter bins provided

3.4 Report any damage or equipment faults to the Sports Centre reception

#### 4. General

- 4.1 Academy Sport operates a no smoking policy. Users may smoke only on the forecourt of the building, using the cigarette bins provided
- 4.2 Please do not bring bicycles onto the pitch. It is a hazard and you are asked to use the racks provided at the entrance of the Sports Centre
- 4.3 Any accidents or incidents in the sports Centre should be reported as soon as possible to the reception and users may be required to complete an Accident Form.
- 4.4 Any damage or equipment faults should also be reported to the sports Centre reception.

I have understood the term & conditions of use and agree to abide by them.

Hirer Name: \_\_\_\_\_

Hirer Signed: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_



## CASUAL BOOKINGS – APPLICATION FORM & CONDITIONS OF USE

*Academy Sport*

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The Naim Dangoor Centre,  
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